

DIRECTIVES



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WORLD
JUNIOR
CIRCUIT

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1. ITTF WORLD JUNIOR CIRCUIT TIERS

In 2020, the ITTF will continue establishing the following tiers on the ITTF World Junior Circuit:

1. **Golden Series Events:** a maximum of four (4) events worldwide
2. **Premium Events:** a maximum of ten (10) events worldwide
3. **Regular Events:** a maximum of twenty (20) events worldwide

The specific requirements for each level of events are:

1.1. Golden Series Event:

- ITTF approved flooring mandatory.
- Show court implementation ¹ for one (1) TV table from Day 1 (30-36 A-boards).
- Streaming all matches on the TV table on the ITTF YouTube channel, itTV or other ITTF chosen platform.
- 4 Mb SDSL line for the needs of Online Streaming.
- Secure and fast internet (Ethernet Lan connection) must be provided to the ITTF Competition Manager. Two computers should be connected to the same network for the Result Management System.
- Implementation of the ITTF Graphics for the streaming
- Each table must have the lighting conditions of 1500 lux.
- Five camera TV production of the singles finals (minimum four matches)
- Professional photographer to cover the event.
- Footage delivered to ITTF within 48 hours after conclusion of the event
- US\$10,000 in prize money (at least US\$2500 for JBS and US\$2500 for JGS)
- No other tournaments organized simultaneously
- Maximum of twelve (12) events
- Five day tournament on a minimum of 8 tables
- Each court size has to be at least 7 x 14 meters.
- Separate practice facility should be provided for both first stage and main event
- Schedule for finals agreed with the ITTF Competition Department staff in advance
- Once the Main draw starts, practice in the competition hall is not possible unless the Competition Manager on site prepares practice schedule or time slots for other period(s), in case of special circumstances.
- Hospitality for up to 10 players offered at 50% of the official price, on a full board basis, for the ITTF High Performance & Development Department programs.

1.2. Premium Event:

- ITTF approved flooring mandatory.
- Show court implementation ¹ for one (1) TV table at least for the last day of the junior singles events (30-36 A-boards).
- Streaming the singles finals (minimum four matches) on the TV table on the ITTF YouTube channel, itTV or other ITTF chosen platform.
- 4 Mb SDSL line for the needs of Online Streaming.
- Secure and fast internet (Ethernet Lan connection) must be provided to the ITTF Competition Manager. Two computers should be connected to the same network for the Result Management System.
- Implementation of the ITTF Graphics for the streaming.
- TV production with minimum three cameras for the final day.
- Professional photographer to cover the event.
- Footage delivered to ITTF within 48 hours after conclusion of the event.
- US\$8,000 in prize money (at least US\$2,000 for JBS and US\$2,000 for JGS)
- No other tournaments organized simultaneously. Maximum of fourteen (14) events.
- Five-day tournament on a minimum of 8 tables.
- Each court size has to be at least 6 x 12 meters.
- Hospitality for up to 8 players offered at 50% of the official price, on a full board basis, for the ITTF High Performance & Development Department programs.

1.3. Regular Event:

- ITTF Approved flooring is recommended, but not mandatory.
- If the tournament has any TV streaming, it has to be done through the ITTF YouTube channel, iTV or other **ITTF chosen** or approved platform.
- Implementation of the ITTF Graphics for the streaming is recommended
- **Secure and fast internet (Ethernet Lan connection) must be provided to the ITTF Competition Manager. Two computers should be connected to the same network for the Result Management System.**
- Professional photographer to cover the event.
- US\$3,000 in prize money (at least US\$1,000 for JBS and US\$1,000 for JGS)
- Two to five-day tournament depending on the number of events on a minimum of 6 tables
- Each court size has to be at least 6 x 12 meters.

¹ Either pyramidal or solid plastic inter-connected A-boards of 1.4 m size shall be used.

2. GENERAL REQUISITES

2.1. APPOINTMENT OF THE TOURNAMENT DIRECTOR

The Organizing Committee obligations start as soon as you know that your event is included in the 2020 World Junior Circuit calendar. Your priorities and responsibilities are:

- Nominate a responsible Tournament Director who, from that point, is the key person for all contacts with the ITTF Competition Department staff and with other interested parties.
- The Tournament Director is responsible for all communications as well as sending updated reports to the ITTF Competition Manager.
- Please note that a first initiating contact should be made as soon as your event is confirmed in the calendar with the signature of the contractual agreement.

2.2. INVITATIONS

The invitations should be prepared in the document called **Prospectus**, including all the necessary information related to the event. The Prospectus **shall be prepared using the ITTF official template document provided by the ITTF Competition Department** and sent for revision (not later than) 3 months before the start of the event. Additionally, an Organizer's Visa form may be sent to the ITTF so it is included in the official package of information published.

Entries shall be made on-line through the online entries system for the World Junior Circuit Events.

We urge all Organizing Committee to respect the deadline for prospectus submission and to pay special attention to the importance of meeting the basic communication requirements included in this document.

Important: the referee team has to be approved by the ITTF URC prior to the inclusion of the name of the Referee on the prospectus. No prospectus will be published without the information on the referee team confirmed and approved by the URC.

Not following these deadlines may force the ITTF to withdraw the event from the ITTF World Junior Circuit calendar without further delay following a written notice.

All items listed on the prospectus template are to be completed (except the name of the ITTF Competition Manager, who will be appointed by ITTF) and that the system of play and schedule shall be in line with your application document submitted to be part of the 2020 Calendar.

No official document related to your 2020 World Junior Circuit event is to be released without the approval of the ITTF Competition Department.

3. EVENTS

There are three options available regarding the events:

Option 1

- Junior Singles Events (Boys' and Girls')
- Cadet Singles Events (Boys' and Girls')
- Junior Team Events (Boys' and Girls')
- Cadet Team Events (Boys' and Girls')
- Junior Doubles Events (Boys' and Girls')
- Cadet Doubles Events (Boys' and Girls')

Option 2

- Junior Singles Events (Boys' and Girls')
- Cadet Singles Events (Boys' and Girls')
- Junior Team Events (Boys' and Girls')
- Cadet Team Events (Boys' and Girls')

Option 3

- Junior Singles Events (Boys' and Girls')
- Cadet Singles Events (Boys' and Girls')
- Junior Doubles Events (Boys' and Girls')
- Cadet Doubles Events (Boys' and Girls')

Additional Events

- Mini Cadet Singles Events (Boys' and Girls')
- Or
- Hopes Singles Events (Boys' and Girls')

If schedule permits, consolation events can be played. In case there's a bid not following the above options, ITTF reserves the right to accept or refuse it.

Junior Events (born in 2002 or later)

Cadet Events (born in 2005 or later)

Mini Cadet Events (born in 2007 or later)

Hopes Events (born in 2008 or later)

4. ENTRIES

Entries will only be accepted from ITTF Affiliated National Associations. By default, the deadline for entries is automatically set 30 days before the starting date of the tournament in the Prospectus. **Additional entries are not accepted after the deadline** unless officially extended. The number of entries is limited based on the number of tables, number of events and number of competition days available, but participation is guaranteed for each association officially entered. Maximum number of entries is fixed according to the below chart:

Even	Tabl	Day	Max.
4	8	4	120
4	10	4	150
4	12	4	180
4	16	4	220
4	8	5	180
4	10	5	220
4	12	5	260
4	16	5	310

Even	Tabl	Day	Max.
6	8	4	110
6	10	4	130
6	12	4	160
6	16	4	200
6	8	5	160
6	10	5	190
6	12	5	230
6	16	5	280

Even	Table	Day	Max.
8	8	4	100
8	10	4	110
8	12	4	140
8	16	4	180
8	8	5	140
8	10	5	170
8	12	5	210
8	16	5	260

Even	Tabl	Day	Max.
10	8	4	90
10	10	4	100
10	12	4	120
10	16	4	160
10	8	5	130
10	10	5	160
10	12	5	190
10	16	5	250

Even	Tabl	Day	Max.
12	8	4	80
12	10	4	90
12	12	4	100
12	16	4	140
12	8	5	110
12	10	5	140
12	12	5	170
12	16	5	230

Even	Table	Day	Max.
14	8	4	70
14	10	4	80
14	12	4	100
14	16	4	120
14	8	5	100
14	10	5	120
14	12	5	150
14	16	5	210

Note: The ITTF Competition staff will decide combinations of events/tables/days not covered in these tables.

If the total number of entries exceeds the maximum acceptable number of players, each entering association is guaranteed to have at least **3 players per event** and the remaining places will be filled by the Competition Manager to the maximum from the existing entry list according to the latest available World Ranking on the date of the entry deadline. All the other players will be placed automatically on a waiting list and can be late additions to the entries in order of the World Ranking if there is a sport cancellation.

If there are more available places than players with World Ranking position, the entries shall be taken into consideration on a **first come first served basis** - that is those entries sent the earliest within the entry deadline. Entry limitation for the host association is different: *the host is guaranteed to have 12 entries in each individual event and 3 teams in each team event.*

For cancellations after the entry deadline, a cancellation fee will be charged for each entered person (players, coaches, medical staff, delegates, accompanied persons who booked the official hotel package (players will need to pay the cancellation fee if they didn't book the official hotel package as well)).

Regular Event – US\$ 110 / 100 Eur

Premium Event – US\$ 125 / 110 Eur

Golden Series Event – US\$ 135 / 120 Eur

This period starts on the day of closing the final entries, one month before the event. For cancellations sent not more than 9 days before the event, the entering association will be charged with one night costs of the official hospitality package (Single Room, Chosen Option): this is valid for players, coaches, medical staff, doctor, delegate, accompanied

persons who booked the official hotel package.

The above penalties (cancellation and room) are cumulative.

These cancellation amounts will be added to the association's invoice to be paid, together with the hospitality costs, to the Organizing Committee either by bank transfer or by cash on site.

5. SCHEDULE

There are three options available regarding the schedule:

Option A

- Days 1 and 2 for the junior individual events
- Days 3 and 4 for the junior teams and days 3, 4 & 5 for all cadet events

Option B

- Days 1 and 2 for the junior and cadet team events
- Days 3 and 4 (or 3, 4 and 5) for the junior and cadet individual events

Option C

- 6 competition days – schedule to be discussed between the Organizing Committee and ITTF Competition Department

Note: In events scheduled in **four days, only option B is considered**, but it may be agreed by the Competition Department to start the cadet singles on day 2.

Schedule option chosen has to be announced at the time of publishing the calendar.

6. PLAYING FACILITIES

As mentioned in the specific requirements, a minimum 8 competition tables is required for the Golden Series and Premium events, and 6 competition tables for the Regular events. A practice facility is mandatory, where the minimum number of tables is 50% of the competition tables (and not less than 4) for Regular events and 70% of the competition tables (and not less than 6 tables) for Premium and Golden Series events. Practice facilities should be in the same sport hall or otherwise they should be within walking distance.

A "Show court" concept should be established starting from the JBS and JGS quarter-finals. If possible, JBS and JGS quarterfinals will not be played at the same time, and the same applies to the semi-finals. This is in order to give more visibility to all the matches. Junior singles finals at the Golden Series and Premium Events have to be played one by one on a Show Court and shall have TV production.

Note the Butterfly rights as Official Ball Supplier of the ITTF World Junior Circuit in terms of reserved surrounds and/or flooring advertisement in the "Show courts".

Full rights details in section 28 of this document (**SPONSORSHIP EXPOSURE**).

7. MATCH OFFICIALS

Please read carefully the new regulations for ITTF Sanctioned Events in the latest Directives for Match Officials – ITTF Handbook. The Host will pay the lowest cost reasonable economy airfare of the referee and deputy referees, one of whom will act as racket testing coordinator.

Sufficient umpires have to be available based on the number of tables used. It is recommended

that at least 25% of the umpires shall be International Umpires from foreign Associations. The Organizing Committee of the Golden Series and Premium events will have to send an open invitation letter jointly with the ITTF URC to all ITTF Associations three months before the tournament start date. If the number of applicants exceeds the number of available places a joint selection (Organizing Committee/URC) will be done. Note that this is also a recommendation for the Organizing Committees of the other events.

8. ITTF COMPETITION MANAGER

The appointed ITTF Competition Manager is responsible for implementing the ITTF's design and philosophy on how to run our World Junior Circuit events.

His/her responsibilities are defined as follows:

The ITTF Competition Manager is the official representative of the ITTF Executive Committee and has the final authority in all matters relating to the agreement. In case of disputes, the Competition Manager may overrule the Referee and/or the Tournament Director. However, in matters regarding the interpretation of the rules and racket control outcome, the Referee's decision will be final.

The ITTF Competition Manager will work closely with the Referee in the tournament in all "technical" matters of the event such as:

- Entries, eligibility, seeding and draw.
- Time schedule (in both structure and detail).
- Allocation of matches by tables for each round.
- Advertisement banners
- Exposure of the sponsors of the ITTF World Junior Circuit

The host Association of the ITTF WJC will provide free hospitality in at least a 4 **** hotel with a secure Internet connection to the ITTF Competition Manager (or a designated official), who will arrive up to three (3) days before the start of the event.

Internet access has to be provided free of charge in both the sport hall and the hotel to the ITTF Competition Manager.

The ITTF Competition Manager will prepare, following the event, a tournament evaluation report in order to provide feedback for future involvement and affiliation to the ITTF WJC.

9. MEDICAL SERVICES

The Organizing Committee have to provide a minimum medical service to the players including a doctor and a physiotherapist.

A first aid medical service must be provided. In addition, access to a medical service for serious injuries or illness should be available and all participants should know the name and location of the person to refer to in case of a medical emergency. Preferably, these details should be circulated within the Official Program.

An additional car or van should always be available in cases of emergency (hospitalization, last minute errands, last minute pick-ups or deliveries, emergency contact between hotel and venue, etc.).

10. ARRIVAL / DEPARTURE SERVICE

To avoid any misunderstanding the following is expected for delegations or individuals choosing any of the official hospitality packages:

The teams are to be met, welcomed and picked-up at the airport or train station that you have specified in your invitation (**Prospectus**).

For that purpose, in the on-line entry system there will be a section to specify the date and time of arrival, flight number, airline, etc., so that you can know exactly when each individual arrives.

Ideally you will have mini vans (or buses) to pick-up the delegations or individuals in order to provide a smooth arrival service for each delegation. This service is free of charge.

For those Associations who insist on a pick-up service from a destination that you have not

specified in the Prospectus (another airport or nearby city) you could:

Assist in the best possible way but there is no obligation to the organizers to provide that service free of charge. You may make all the arrangements at a fee OR recommend transport options from the destination at their cost.

A departure service is expected to be provided to the same standard. The teams should arrive at the airport not more than 2,5 hours before the departure flight time, unless a team request an earlier arrival at the airport.

11. HOSPITALITY/ACCREDITATION

The **Prospectus** will specify the name, phone number and address of the hotel/s to be used during the competition as "Official Hotels". The types and categories must also be indicated. The ITTF Junior Commission strongly recommends to the Organizing Committee to provide an accommodation package which not exceeds the below daily rates:

- Regular event – US\$ 105 / 95 Eur in Single Room; US\$90 / 80 Eur in Double Room
- Premium event – US\$ 125 / 110 Eur in Single Room; US\$105 / 95 Eur in Double Room
- Golden Series event – US\$ 140 / 125 EUR in Single Room; US\$120 / 105 Eur in Double Room

The accommodation will include the entry fee for those who choose the Official Package. Associations however have the right to choose their own hospitality arrangements but if they do so, they are still obliged to pay the accreditation/entry fee, which for 2020 is fixed as:

- Regular event – US\$ 110 / 100 Eur
- Premium event – US\$ 125 / 110 Eur
- Golden Series event – US\$ 135 / 120 Eur

The above prices are applied for players and officials/accompanying persons accredited.

For cancellations sent not more than 9 days before the event will be charged a room penalty cancellation of 1 room night (Single Room) in equivalent to the option chosen.

The Organizing Committee of Golden Series and Premium events are required to provide up to ten (Golden Series) / eight (Premium events) places at a special hospitality rate of 50% of the official rate, on a full board basis, for the ITTF High Performance & Development Department programs. The payment of the 50% outstanding balance will be paid either by the respective National Association or by the High Performance & Development Department programs, this will be advised in advance on a case by case basis.

The Organizing Committee has to provide a special hospitality rate (maximum 75% of the official charge) to ITTF officials/partners/staffs attending the event, up to maximum 5 persons.

12. MEALS

If decided by the Organizing Committee, meals are included in the "Official Hospitality Package". The Organizing Committee are then responsible to provide, in cooperation with the Hotel/Catering service, a suitable time schedule for the participants. It is recommended to have at least:

- 3 hours for breakfast (6:30-09:30),
- 4 hours for lunch (11:30-15:30) and
- 4 hours for dinner (19:00-23:00) – if the last match is delayed there should be provision for participants involved.

The Tournament Director can decide a precise schedule for each tournament and the Competition Manager based on the particular competition schedule and the local circumstances. Mineral (bottled) water has to be provided free of charge with every meal.

13. TRANSPORTATION

If the distance between the hotel(s) and the venue requires transportation, this has to be provided as frequently as possible, in order to best serve the participants.

The recommended schedule is to have transport from the hotel to the venue and from the venue to the hotel every 30 minutes on a shuttle basis. The first service in the morning must be scheduled to arrive at the venue a minimum of 90 minutes before the start of the first match. "Peak" hours will be **in the morning**, when a lot of players either will go to the venue to prepare for their matches or for practice and in late afternoon, when the same pattern will start again with many players preparing for the evening session and some for practice.

14. ANCILLARY SERVICES

Changing rooms for boys and girls should be available in the sport hall with showers and toilets. A racket preparation area - well ventilated and large enough for the expected number of participants - shall be provided.

Internet connection for the participating delegations is recommended at the competition hall.

15. PLAYERS' LOUNGE

A players' lounge for players and coaches is mandatory. The player's lounge should have at all time mineral water free of charge and it is recommended that instant noodles, snacks, sandwiches, fruits and soft drinks at no charge are also offered. Whenever the hotels are not connected or there are no public food shops in the area of the sport hall the need of the player's lounge becomes more important.

16. COMMUNICATION ORGANIZING COMMITTEE – COMP. MANAGER

It is essential to have good communication between the Organizing Committee (Tournament Director) and the Competition Manager before, during and after the tournament. Before the tournament the Organizing Committee should keep the Competition Manager informed in regards to the entries received. With the introduction of the on-line entry system for junior events in 2013, no entries shall be accepted via email, but if this happens exceptionally, the Organizing Committee have to ensure this information reaches the Competition Manager before the entry deadline. In this way, this information will be published on the ITTF website and the online entries system and the final arrangements in terms of scheduling can be made properly.

17. MEDIA

The ITTF World Junior Circuit is a vital part of the ITTF competition structure. The ITTF would like to work as closely as possible with Organizing Committees to ensure that the event is promoted as widely as possible to the local and international media, ITTF's website and ITTF's social media platforms. To do this the Organizing Committee must appoint a Press Officer with press and media experience who speaks and writes English. A "**Media guidelines**", "**Photography guidelines**" and "**Quotes service guidelines**" documents will be distributed, and the ITTF Head of Media will work with the Organizing Committee's Press Officer's to implement the items in these guidelines. **The OC Press Officer is responsible for organizing event photographs and flash quotes timely to the ITTF media team.**

18. TV AND itTV – ITTF YouTube COVERAGE

Please note that in any ITTF event the international and streaming TV rights belong to ITTF. In order to have a Golden Series or Premium Event, you have on page 3 the specifications of the

requirements, and detailed TV/itTV guidelines are available as a separate document. The following are the basic TV/itTV – ITTF YouTube requirements:

- **Hard drives** with the Junior Boys Singles and Junior Girls Singles Finals complete matches and with graphics of the scores and names of the players. These hard drives are to be sent to the ITTF itTV partner / Singapore Office within 48 hours after completion of the event. Technical specifications will be provided in a separate document.
- A dedicated 4 megabits SDSL line for uploading the matches to the itTV (4 MB upload and 4 Mb download) if requested by the ITTF.
- Note that itTV implementation will depend on a calendar to be established by ITTF. You will be notified at least 90 days before your event start about the need of the requirement of the SDSL line.
- If the ITTF itTV partner does not attend your event, then at least the four finals of the junior and cadet singles events (or junior singles and doubles finals for Option A scheduled events) have to be streamed on the ITTF YouTube channel or ITTF chosen platform. Technical specifications are detailed in a separate document.

The same service is highly recommended and appreciated at events other than the Golden Series or Premium ones, but not mandatory.

19. RESULTS SERVICE

A good event results service is essential to run your Tournament smoothly.

There are three (3) different categories of people who need working results service from your event:

- Attending press, spectators, players and coaches at the event
- Non-attending press, who follow your Tournament via some news agencies/internet
- ITTF staff and web-operator who need a precise results service to provide results to the outside world following the event via Internet and who needs to provide rankings and JC standings

For the attending press, spectators, players and coaches, a result service has to be provided regularly and frequently so that they are able to follow the event properly. Ideally detailed results should be provided after every round, or at least after each block of matches played. Before being printed and distributed, the result sheets have to be checked by the ITTF Competition Manager.

For the non-attending press, it is recommended that information be provided by press releases at least on a daily basis.

For the ITTF staff and web-operators, the draws of the competition have to be provided using the ITTF Results Management System. The Organizing Committee has to appoint at least two persons with computer knowledge (user level) to work under the authority of the Competition Manager for the preparation, arrangements, results service and live scoring of the tournament. Ideally the Organizing Committee will run the ITTF RMS application provided by the ITTF competition manager for the results published locally, but if they decide to use their own software, **IT IS STILL MANDATORY TO ENTER THE RESULTS ON THE ITTF RMS IN REAL TIME.**

Score sheets will have to be provided for the ITTF staff and operators. ITTF Competition Manager will work closely with the Tournament Director to determine the best way to proceed and to send the full results to the responsible persons in ITTF.

After the conclusion of the event, the score sheets of the tournament have to be kept for three months by the National Association or Tournament Organizer, designating a specific contact person and email address in case any post-event verification is required.

20. PHOTOS FROM THE EVENT

Your association must ensure that a **professional photographer** covers the event from the day of the draw until the end of the tournament. On a daily basis, in “real time” a set of photos is to be provided rights free and free of charge to the ITTF Media & Promotion Manager and

to the ITTF Competition Manager to select those which will be included on the ITTF website with the daily articles. These photos are to be uploaded via *Dropbox* and already labelled with the name/names of the players on the pictures.

More details can be found in the ITTF photography requirement document.

21. ITTF WEBSITE

The ITTF website will probably be the best promotional channel for your Junior Tournament. ITTF will have a specific section under the **World Junior Circuit** section for your tournament, and daily articles with pictures will be uploaded so it can be followed all over the world. Our target is to get daily articles for the ITTF website. For that purpose, it is important that we have the cooperation of all the involved parties (Press Officer, Photographer, Results Service, Tournament Director and Competition Manager) to get the maximum and best possible material.

22. TECHNICAL NEEDS

To guarantee the above-mentioned exposure, the Competition Manager and the Result Service responsible person should have a location in the sport hall that allows them to comfortably follow all the tables and if not possible at least the "Show courts".

Dedicated High Speed ADSL Internet connection shall be provided in that location for the ITTF Competition Manager and the Results Service responsible person. Internet connection shall be also granted free of charge for the Competition Manager at the hotel.

The Organizing Committee shall appoint to the ITTF one person with good computer knowledge to work with the "Live scoring" tool to cover the last stages "live" on the ITTF website.

A computer and a **laser printer** should be ready in that place for the use of both Competition Manager and Results Service and that computer will be used for the "**live scoring**" which will be implemented starting at least in the singles semi-finals and in both boys and girls junior circuit finals if not before.

A data-show (beamer/LCD projector) is to be provided for the purpose of the presentation of the draws. Tournament Director and Competition Manager will agree on the ideal location to perform the draws.

23. OFFICIAL PROGRAM

An Official Program must be printed including at least:

- The players' names and their associations
- General schedule of the competition
- The last published ITTF World Junior Circuit standings (at the time of the printing)
- Some general information about the ITTF WJC (articles, messages, pictures, etc.)
- A Butterfly "Official Ball Supplier" page (reserved as sponsor of the WJC).
- Two pages reserved for the ITTF.

24. ANNOUNCEMENTS, ENTERTAINMENT, MUSIC

Music should be used when it is appropriate in order to give the spectators a "good time" and to fill the void when there are no announcements to be made. It is also a good way to keep the spectators interest during the breaks. Some types of music are particularly engaging to the spectators and may raise the level of enthusiasm.

This function is especially important on the day of the Finals when the tournament is conducted on **only one or two tables**. Music will add a special flavour to the event.

A good speaker to announce the upcoming matches, the final results after matches, the sponsor's names, the next rounds, etc. is important to give the spectators a better overall experience of the event.

25. RACKET CONTROL FUNCTION

Your association agrees to provide the facilities and facilitate the conduct of Racket Testing (including VOC tests) during the event according to the ITTF Racket Control Requirements document.

All tests have to be done with equipment provided and delivered by the ITTF.

The coordination and organization of the racket testing is delegated by the referee, preferably to one of the deputy referees who will also arrive two (2) days before the start of the event.

26. PRIZE MONEY

The total prize money offered and the break down shall be shown in the document. If any taxes are applicable, this information should also be included. It is the duty of the local organizer to handle all procedures surrounding payment of prize money including official tax deductions and receipts (if applicable).

The Organizing Committee of ITTF WJC **Golden Series Events** must secure at least **US\$10,000** total prize money in junior events, with at least US\$2,500 for the boys' singles and US\$2,500 for the girls' singles top four places. The breakdown for the singles will be minimum US\$1,250 for the winner, US\$650 for the runner-up and US\$300 for each of the semi-finalists.

The Organizing Committee of ITTF WJC **Premium Events** must secure at least **US\$8,000** total prize money in junior events, with at least US\$2,000 for the boys' singles and US\$2,000 for the girls' singles top four places. The breakdown for the singles will be minimum US\$1,000 for the winner, US\$500 for the runner-up and US\$250 for each of the semi-finalists.

The Organizing Committee of ITTF WJC Regular **Events** must secure at least **US\$3,000** total prize money in junior events, with at least US\$1,000 for the boys' singles and US\$1,000 USD for the girls' singles top four places. The breakdown for the singles will be minimum US\$500 for the winner, US\$250 for the runner-up and US\$125 for each of the semi-finalists.

Note that the prize money has to be paid on site by the Organizing Committee. Prize money in these and any other events or categories included in the official prospectus shall be distributed equally for boys and girls.

27. ITTF CONTRIBUTION

ITTF will provide up to **US\$3,000** contributions for the Organizing Committee of an ITTF World Junior Circuit **Regular** event in 2020 with the following breakdown:

- Up to US\$1,000 contribution for prize money if at least US\$3,000 provided for the junior events, with a minimum of US\$1,000 for each JBS and JGS events equally distributed; the other US\$1,000 being allocated either to teams or doubles (or to increase the amounts for the Junior Singles).
- Up to US\$1,500 USD contribution for correct implementation of the ITTF World Junior Circuit Directives.
- Up to US\$500 USD contribution for general expenses.

ITTF will provide up to **US\$5,000** contributions for the Organizing Committee of an ITTF World Junior Circuit **Premium** event in 2020 with the following breakdown:

- Up to US\$2,000 contribution for prize money if at least US\$8,000 is offered in junior events, with a minimum of US\$2,000 for each JBS and JGS events equally distributed; the other US\$4,000 being allocated either to teams or doubles (or to increase the amounts for the Junior Singles).
- Up to US\$1,500 contribution for correct implementation of the ITTF World Junior Circuit Directives.
- Up to US\$1,000 contribution for providing TV-production and itTV – ITTF YouTube requirements according to the Directives
- Up to US\$500 contribution for general expenses.

The ITTF will provide up to **US\$8,000** contributions for the Organizing Committee of an ITTF World Junior Circuit **Golden Series** event in 2020 with the following breakdown:

- Up to US\$3,000 contribution for prize money if at least US\$10,000 is offered in junior events, with a minimum of 2,500 for each JBS and JGS events equally distributed; the other US\$5,000 being allocated either to teams or doubles (or to increase the amounts for the Junior Singles).
- Up to US\$1,500 contribution for correct implementation of the ITTF World Junior Circuit Directives.
- Up to US\$2,000 contribution for providing TV-production and iTV-ITTF YouTube requirements according to the Directives.
- Up to US\$1,000 for delivery on time of the footage.
- Up to US\$500 contribution for general expenses.

Payment Conditions: The Performance report received from the ITTF Competition Manager Report will be essential to determine the full payment of the above-mentioned amounts. ITTF will make the payment within 30 days after the end of the event upon receipt of an invoice from your Association indicating the receiving bank details. Invoice has to be sent for approval to the **ITTF Competition Manager – Tiago Viegas** (tviegas@ittf.com), addressed to the ITTF Headquarters (details on the ITTF website).

28. SPONSORSHIP EXPOSURE

ITTF has the right to use advertising space on 25% of the surrounds on the “Show Courts” or courts designed for the finals.

ITTF reserves two full pages in the Organizer’s Program for information and/or articles related to the ITTF Global Junior Programme activities. In addition, the logo ITTF WJC 2020 shall appear in the printed results as well as in all letters and invitations, as well as in posters and results boards.

Butterfly, as Official Ball Supplier has the right to one full page in the Organizer’s Program. In addition, its logotype shall be present in:

- All the printed results as well as letters, invitations sent by ITTF and the Organizing Committee of each World Junior Circuit Event in 2020.
- All accreditation/VIP-passes for each event.
- All event posters, tickets and result boards, in a position shared with the other Equipment sponsor, only secondary to the Major Sponsor.
- For Golden Series and Premium Events, as recognition as the Ball Supplier of the entire World Junior Circuit, **a floor sticker** in a position. The location of the floor sticker will be determined on “event-by-event” basis by the ITTF Competition Manager.
ITTF keeps the first option to locate its sponsor’s sticker in the Show Courts.
- For Regular Events, as recognition as the Ball Supplier of the entire World Junior Circuit, two A-Boards (Surrounds). The location of the A-Boards at the “Show Court” will be determined on “event-by-event” basis by the ITTF Competition Manager. ITTF keeps the first option to locate its sponsor’s surrounds in the Show courts.
- **For Golden Series, additional 15% of A-boards for Butterfly in Show Court**
- Full visibility for Butterfly Logo, with best position, with Sponsor’s logo on main backdrops that are created, including but not limited to backdrops of the press conference, media interviews and award presentation
- One (1) full-page color advertisement, free of charge, in the Official program.
- Sponsor will provide a print-ready advertisement at organizing committee own cost.
- Sponsor is entitled to three (3) Single rooms at the official hotel at the (2) two Golden Series **(to be chosen by Butterfly)**.
- **Apart from the ball, table and floor sponsor, no other table tennis equipment brand is allowed to be a sponsor of the event.**

The Butterfly logo to be used for all purposes listed above except for A-boards and floor stickers is:



You can request from the ITTF Competition department a high-resolution version of this logo (as well as of those of the World Junior Circuit, Global Junior Programme and ITTF) for the purpose of preparing the promotional materials for your event.

For logos to be printed in surrounds (at Regular events) and floor stickers (at Golden and Premium events), you will receive instructions from the ITTF Competition department.

29. TRAINING CAMP

Organizing Committees are encouraged to arrange a Training Camp connected to your tournament immediately before or after the event. In some continents support may be available for its organization, with certain requirements from the organizer's side. The interested Organizing Committees should contact the ITTF High Performance & Development Operations Manager, Dora Jeler (djeler@ittf.com) for further information. In case such funding is not available Organizing Committees have the option to "self-fund" the Training Camp and communicate it along with the Prospectus of the event.

30. CONTACT

For more information contact:

ITTF Competition Department

Tiago Viegas

Competition Manager tviegas@ittf.com Tel: +351 917416534